

**SPOKANE FIRE DEPARTMENT**  
**Fire Prevention Bureau**  
**44 W. Riverside Ave., Spokane, WA 99201-0189**  
**Telephone (509) 625-7000**  
**Fax (509) 625-7006**

Request for Inspection/Copying of Reports

**NOTE: The requested location must be within the city limits of Spokane**

Name \_\_\_\_\_ Date of request \_\_\_\_\_  
Company/Affiliation \_\_\_\_\_ Phone \_\_\_\_\_  
Address of requestor \_\_\_\_\_ Fax \_\_\_\_\_  
Building/premises location requested \_\_\_\_\_

Information or documents requested \_\_\_\_\_

**For fire investigation reports, the following information is also required:**

**Date of fire loss** \_\_\_\_\_

If the information or document/s sought is in the form of a list or named individuals, I certify that such list shall not be used for commercial purposes.

I understand that neither the City of Spokane nor its employees individually make any warranty, either actual or implied, as to the accuracy of the documents or information released pursuant to this request.

Signature: \_\_\_\_\_

**FOR FIRE DEPARTMENT USE ONLY**

Request received by \_\_\_\_\_ Date \_\_\_\_\_

Request:  granted  partially denied  wholly denied  
by \_\_\_\_\_ Date \_\_\_\_\_

If denied wholly or partially, reasons are as follows: \_\_\_\_\_

Copy fee: No. of copies \_\_\_\_\_ @ 15 cents per copy = \$ \_\_\_\_\_  
postage \_\_\_\_\_  
TOTAL \_\_\_\_\_ Receipt # \_\_\_\_\_