

**Planning, Community & Economic Development Division
Monthly Update, September 2009**

The Planning, Community & Economic Development Division includes the departments of Arts, Building, Business & Development, Community Development, ONS/Code Enforcement, Planning, and Workforce Development.

This report contains monthly updates of the activities of our departments, and is referenced to the PCED Division's priorities. Please let me know if you have comments or questions.

Theresa Sanders, PCED Division Director

Division Priority: Economic Growth - grow Spokane's economy and create jobs

Building Services Department:

- Permit Activity for September 2009

Permits/C of O	Sep 2009	Sep 2008	EOY 2008	YTD 2008	YTD 2009
Construction Permits	426	386	4150	3460	3201
Commercial Permits Issued Over the Counter	7	11	112	91	89
New Single Family Residences	16	33	181	164	111
Total Permits	1,310	1,327	14,285	11,356	10,045
Certificates of Occupancy	47	62	713	558	414
Total Valuation	\$32,946,652	\$65,669,939	\$311,094,846	\$268,002,160	\$199,608,435

Commercial Plan Review	July 2009	Aug 2009	Sep 2009
Projects in Plan Review @ EOM	42	42	30
Plans in Queue waiting to be assigned	16	8	11
Commercial Projects Submitted	55	44	52
~Remodels & Tenant Imp.	51	39	47
~Additions	1	2	2
~New Buildings	3	3	3
Commercial Reviews Completed	56	44	64
TI Plan Review Times	29 days	27 days	27 days
New/Addition Review Times	65 days	70 days	63 days
Valuation of Plans in Plan Review	~\$73M	~\$42M	~\$107M

- September 2009 CO Summary
39 Certificates of Occupancy (CO):
 - 9 Single-family Residences
 - 19 Tenant Improvements
 - 11 New Commercial Construction
 - 8 Temporary CO

Business & Development Services Department:

- Targeted Area Development: staff hired Designque to prepare materials for Targeted Area Development, to be used for appropriations requests, grant funding, and capital planning.
 - University District Revitalization Area (UDRA): Spokane University District Revitalization Area application was approved by Department of Revenue on September 15. Staff initiated the creation of city-wide policy around revitalization financing.

- North Bank: Work continues with MIG consultants, assessing next steps options based on the Phase I activities and documents in partnership with City Parks.
- Foothills Drive Integrated Planning: Staff met with Public Works Real Estate to review the application and proposed project. Department of Ecology has approved the preliminary grant and project scoping discussions are ongoing.
- Business Cluster Development/Energy Cluster: staff continues to participate as a co-founder with GSI in the regional Clean Technology and Energy Efficiency Group to expand this industry cluster, with a mission to: Demonstrate proactive business leadership, ideas & action necessary to advance Clean Technology & Energy Efficiency industries in the Inland Northwest; encourage business advantageous energy and clean technology best practices and provide a forum for networking and the exchange of relevant topics and ideas
- Multi-family Tax Exemption (MFTE):
 - Clare House: Maryann and Todd Prescott have indicated their desire to secure the MFTE for this property which is currently in bankruptcy. Efforts are underway to resolve issues related to the denial and appeal of their initial MFTE application, which came in before the zoning was in place to create a MFTE target area in this location.
 - Lofts at Joel: Susanne Croft and Kristen Griffin, HPO, are working with City legal staff and Connie Klein of the Assessor's Office to address Ron Wells' question of whether he might be able to pursue and qualify for both MFTE and Historic Special Valuation on this property. This would allow owners of predominantly commercial spaces to pursue HSV and owners of predominantly residential units to benefit from the MFTE.
- Film: NXNW is producing a "Go Cougs" commercial – to be filmed on the northwest bank of downtown. BHW1 will be shooting a fall catalog for Riverpark Square, and Brooks Running shoes will be shooting a shoe commercial and photo shoot for their upcoming running shoe catalog using Spokane streets and park locations throughout Spokane.

Planning Services Department

- Shoreline Master Program: Planning staff met with representatives from the Department of Ecology in September to discuss Ecology's work on the draft Findings and Conclusions on the City's updated Shoreline Master Program (SMP). Ecology is now finalizing the Findings and Conclusions and may request some changes to the SMP, after which the City must reply to any requests for changes that Ecology requires. The City will have the option of complying with the requests or developing alternatives. Any changes to the document will require City Council approval.
- Neighborhood Planning: Most neighborhood stakeholder groups took a break during the summer, but are all now back to work. A few accomplishments during the month of September: 1.) Nevada Lidgerwood completed a series of stakeholder meetings and outreach efforts in September. 2.) Work on East Central's proposed extensions to the Ben Burr Trail moved from the conceptual stage to the drafting of construction documents. 3.) Five-Mile Prairie completed the issue identification process. 4.) Southgate completed their Background Report and issue and solution identification process. In addition, they began work on both a Parks and Open Space and Connectivity Plan (contact person: Jo Anne Wright, 625-6017)
- Infill Housing Task Force: Planning Services continued to host the Infill Housing Task Force. The task force has finished work on a draft update to the Cottage Housing Regulations and has set them aside for now to focus its work on other types of infill housing, such as townhouses. The task force also recruited a few additional housing industry members to lend expertise and advice to the committee. Any work of the task force will be a recommendation to the Plan Commission for their consideration.
- 2009 Mayor's Urban Design Awards: Mayor Verner and Rod Butler, Design Review Board Chair, announced the recipients at the 9/14 Council Meeting. Many people who are influential in shaping Spokane's built environment were in attendance and a highlight was hearing King Cole's thoughts when he accepted the Heritage Award for Expo '74/Riverfront Park. A website showcasing the 2009 winners is accessible from the Urban Design webpage.
- Design Review Projects: Staff met on site with the landscape architect for the Bissinger Building on Jefferson Street to discuss their proposed amendments to the street tree/sidewalk design since the project completed design review in February '09. Further discussions with staff from Urban Forestry and Engineering may be necessary before the applicant's plans are finalized. In addition, Main Avenue Extension completed Administrative Design Review and the SURGE project (Spokane Urban Runoff Greenways Experiment) is in the process of completing Administrative Design Review.
- Urban Forestry Citizen's Advisory Committee: Urban Design staff represents city departments on the CAC. During September's meeting, staff briefed the CAC on a meeting with management that was organized by Ted Danek, City Administrator, to discuss the briefing paper and list of concerns regarding street trees compiled by the CAC's Street Tree Subcommittee. At the meeting it was discussed that the next step will be a meeting between the directors of Planning, Engineering and Parks.
- Plan Commission Workshop - Downtown Design Guideline and Code Updates: At the 9/9 Plan Commission Workshop, Planning and Urban Design Staff presented the proposed code updates to the Design Review Committee and their process, reviewed the proposed Design Review Application Handbook (new in '09), and gave an overview of the updated Downtown Design Guidelines including Character Area Considerations. Rod Butler, Chair, Design

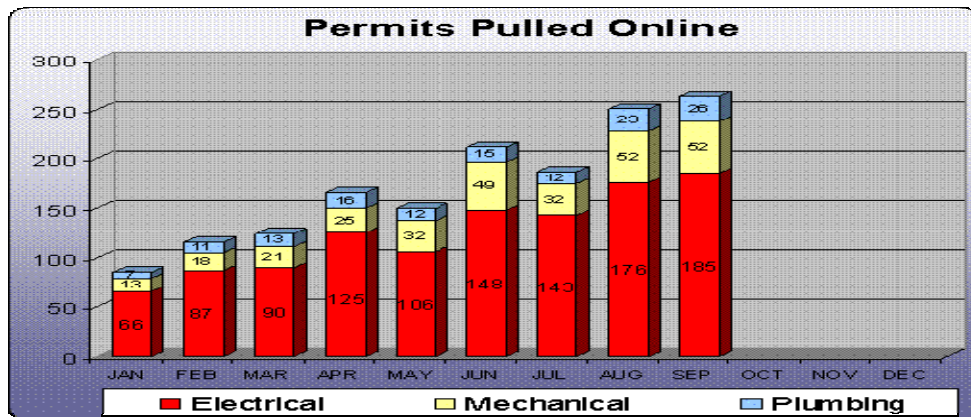
Review Committee sat with the Plan Commission in order to help provide information and share the DRC's perspective on the proposed updates.

- Unified Development Code Maintenance Project: Since the passage of the Comprehensive Plan in 2001, the process of adoption of development standards to implement the plan has been ongoing. As the various standards have been used to guide growth and development of the city, staff has been keeping track of items that should be addressed to improve the various standards. Another part of this project involves repealing the remaining parts of Spokane Municipal Code Chapter 11.19 Zoning Code. This is necessary because the standards are no longer needed because they have been replaced or are duplicated in Title 17. Much of Chapter 11.19 has already been repealed, however, there are still parts that either need to be moved to Title 17 or be repealed. The Plan Commission has held four workshops to review the suggestions for amendments. It is anticipated that the Plan Commission will hold an open house and a public hearing in the month of December.
- Comprehensive Plan Amendments: The City Council will be holding a public hearing on October 26 on three Comprehensive Plan Land Use Map Amendments. The Plan Commission voted to recommend the amendments (Z2007-064-LU, Z2008-080-LU, & Z2007-074-LU) for approval to the City Council. (Contact person: Kathleen Weinand 625-6146)
- Downtown Code Update: The Plan Commission has finished their review of the draft Downtown Code & Design Guidelines. A hearing for October 14th, 2009 to begin taking public testimony. Presentations on the process and products continue to be given various interest groups. The presentation is available on the following webpage. http://www.spokaneplanning.org/DT_Update.htm This process will result in updates to the City's Unified Development Code and has the following main objectives. 1.) Ensure that the development standards are consistent with the updated Downtown Plan. 2.) Clarify the standards to make them understandable to users and citizens. 3.) Simplify standards to eliminate redundancy and unnecessary regulations that do not further and city goal.
- The Regional Planning Technical Advisory Committee (PTAC): The PTAC of the GMA Steering Committee continues to work on several Regional Planning projects. Current tasks are summarized below. Work continues on the follow priority items: 1.) 3 public meetings have been scheduled for October to give a general overview of the UGA Update Process 2.) Review of the privately initiated UGA amendment process 3.) Ongoing Collaborative Planning Tasks 4.) Population allocation discussion / Employment forecast and regional transportation modeling 5.) Interlocal Agreements / West Plains Annexation. The Spokane Board of County Commissioners has adopted a new 20 year population forecast that will be the basis for the Urban Growth Area updated process. Work has begun on the completing tasks on the 2011 UGA Update work program. Transportation model data is currently being reviewed. Other work items in 2009 are drafting new development regulations within the Urban Growth Areas and continued work on exploring the fiscal impacts of development in the UGAs and annexations.
- Joint Planning Related Interlocal Agreements: Work continues with Spokane County on drafting Interlocal Agreements that are beginning to address elements of joint planning between the City of Spokane and Spokane County. Planning Services is working with the City Legal department on the first real elements to be included within these Interlocal Agreements on Joint Planning inside the Urban Growth Areas. Principles have been adopted by Spokane County to guide the continued work on the project.
- West Plains / Spokane International Airport Transportation Study: Staff is participating in a planning effort that is examining the transportation infrastructure in the West Plains and the area around Fairchild Air force Base and the Spokane International Airport. At this time the data collected for the project is being checked for accuracy and completeness. The need for this study is being amplified because of Spokane County's decision to allow residential uses within the industrial zoning south of I-90. The number of trips being generated by residential uses has not been included in the transportation plans for the area.
- Fairchild Air Force Base - Joint Land Use Study (JLUS): Staff is participating in a grant funded Joint Land Use Study in the West Plains that is looking at land uses surrounding Fairchild Air Force Base and other land uses stretching into the West Plains urban growth area. The JLUS study has been accepted by the JLUS technical staff and steering committee. The steering committee has made the recommendation to begin implementation and adoption by the participating jurisdictions. The final study and JLUS project website for this effort is located at: <http://www.spokanecounty.org/bp/content.aspx?c=2298> A map of the general study area is located at: <http://www.spokanecounty.org/BP/data/JLUS-STUDY/JLUSStudyAreaMap.pdf>
- Spokane Airport Overlay Regulations: Staff continues to collect State and local information and GIS data related to Airport Overlay regulations for Felts Field, Spokane International Airport, and Fairchild Air Force Base. The City's Airport regulations need to be updated and incorporated into the UDC. The public participation phase of this project will move forward after the JLUS study is complete as the projects are interrelated.
- Growth & Transportation Efficiency Centers (GTEC) Implementation: The City and County continue to explore funding options to continue the GTEC program after 2009. We are exploring the possibility of expanding this project by using Federal Stimulus grant money for CTR efforts and other energy savings related to improving multi-modal transportation. GTEC / Travel Green Project Website: <http://www.spokaneplanning.org/travel-green.htm>

Division Priority: Customer Service – providing outstanding, affordable service to our citizens

Building Services Department:

- **Online Permit Activity:** Online Permit Activity continues to climb. Currently there are more than 200 contractors who have registered for an account to apply for permits and schedule inspections through the Permit Manager website www.spokanepermits.org. In September, 20% of all permits were submitted electronically through our ePermit process which is available for contractors needing Electrical, Mechanical, or Plumbing Permits.



Significant Projects Submitted for Review:

- Spokane County Water Reclamation Facility Phase IV \$87.4M
- New Habitat for Humanity Townhomes \$880K
- New Ruby & Mission Retail Center \$750K

Significant Projects Issued in September:

- New SCC Technical Training Building \$11M
- New Secure-It Self Storage Facilities \$5.9M
- New Spofford Apartments \$1.6M
- New Maxwell Apartments \$1.6M

Business & Development Services Department:

- **Girls Day Out Planning Begins in September 2009:** Planning for this year's annual Girls Day Out is underway. Girls Day Out is a neighborhood shopping event that takes place in three unique Spokane neighborhood business centers including East Sprague, Historic Hillyard, and North Monroe. Women of all ages are invited to sample the unique local flavor of each district. The business associations, along with the technical assistance provided by the Neighborhood Business Centers program are busy recruiting businesses and marketing the event. For more information please visit www.GirlsDayOutSpokane.com.
- **Market St Construction:** The Market St Construction is 10 weeks into its 20+ week schedule. The Greater Hillyard Business Association is planning for its Grand Re-Opening, November 14. Please save the date on your calendar and plan on joining Hillyard and the Market St. businesses in celebrating the completion of Spokane's largest combined sidewalk, street and water reconstruction with a Ribbon Cutting Ceremony, Saturday, November 14.
- **Spokane International District:** Through the collaboration of the NBC program, Community Development Department, and Public Works' Water and Engineering Services Departments the construction of the seven new fire hydrants will begin this week in the new Spokane International District located with in the East Sprague Center. This infrastructure improvement will assist redevelopment with meeting fire suppression needs for projects along Sprague Ave.
- **Main Street Fair:** SMART and SLIP shared an information booth at the 3rd annual Main St. Fair as part of Sustainable September this year. It provided a great opportunity to network with green businesses that had booths there as well as to spread the news about SMART and SLIP to people who hadn't heard about them yet. Seven people signed up for a follow-up meeting to learn more about how to incorporate sustainable business practices into their operations.
- **Green Business Breakfast meeting:** About 50 people attended this green business breakfast meeting at the Spokane Club to hear from panelists' personal experiences with sustainable business practices. Moderated by Susanne Croft, the panel included SMART award recipients Unico Properties (owners of the Bank of America building downtown) and Spokane Club, SLIP technical assistance team members Tom Leinhard with Avista and Bill Bloom with Community-Minded Enterprises, and Rob Crow with Lloyd Industries.

Community Development Department:

- **Certificate of Appreciation given to Melora Sharts:** CD staff member Melora Sharts received a Certificate of Appreciation from the Spokane County Board of Commissioners for her work on the County's Interim Affordable Housing Trust Fund Committee from 2003 to 2009. This committee allocated fees for affordable housing that were collected for recorded documents under SHB 2060.
- **RFP for Fair Housing Education Services :** Staff issued a Request for Proposals for Fair Housing Educational Services in the Spokesman Review and on the City's website. A variety of activities have been funded over the years including media campaigns, housing directory access, landlord education workshops – to name a few. Both public and private applicants are encouraged to apply. Proposals are due October 30th.
- **Non-Public Service Funding Application:** Developed a new application form for use by applicants for non-public service funding. The form now asks a few standardized questions for each applicant to answer, which will provide the CD Board with additional relevant information to utilize during the allocation process, thereby helping the best applications receive a thorough review.
- **HOME:** The City of Spokane and Spokane County Community Development staffs have initiated a discussion on the coordination of their HOME multifamily funding applications and request for proposals. Melora Sharts from City staff and Richard Culton, Spokane County staff, are preparing a preliminary Spring 2010 HOME Application Timeline. Additionally, the coordination of a timeline for the local Affordable Housing Trust Fund (2060) funds will be determined in late 2009. This is the result of staffs looking to streamline the application and process for federally funded allocations provided to local government jurisdictions.

Office of Neighborhood Services/Code Enforcement Department:

- **Town Hall Meeting - North East Community Center:** Neighborhoods in Northeast Spokane had the opportunity to present the progress that they have made over the last year to the City Council at September's Town Hall meeting. At this event the Bemiss, Logan, Nevada-Lidgerwood, Minnehaha, Chief Garry Park, Whitman and Hillyard neighborhood councils presented along with representatives from the local COPS shops. Highlights of the meeting included a report about the Nevada Lidgerwood Neighborhood's development of their neighborhood plan. The Bemiss Neighborhood Council gave a report about their partnership with surrounding neighborhoods and local organizations to remove thousands of pounds of refuse from their neighborhood along with doing yard work, planting flowers and cleaning up property for their neighbors in need. Hazel Jackson from the Logan neighborhood reported the successes she has achieved working with ONS/Code Enforcement in cleaning up her neighborhood. Join us for the next Town Hall meeting on January 25th at 6:00pm in the City Council Chambers (City Hall 808 W Spokane Falls Blvd).
- **Mark Fenton visits Spokane:** The City of Spokane partnered with YMCA's Pioneering Healthy Communities initiative and the Regional Health District to bring Mark Fenton to Spokane. Mark is a nationally recognized spokesperson for healthy and pedestrian friendly communities. During Mark's visit he met with civic leaders, planning, health education and engineering professionals to discuss ways Spokane can grow to become healthier. If you would like to get involved, please join us for our next Pedestrian Transportation and Traffic Meeting on Tuesday, October 13th 7:00pm at the East Central Community Center (500 S Stone).
- **Mayor Verner Hosts Neighborhood Budget forums:** Mayor Verner visited the East Central and North East Community Centers in September to meet with citizens regarding her proposal for the City's 2010 budget. Citizens had the opportunity to learn about how the City plans to address a \$7.5 million budget shortfall in 2010. If you missed these two budget forums, join Mayor Verner on Wednesday, October 14th, 6:00p.m. at the Museum of Arts and Culture (2316 W First Ave).

Division Priority: Quality of Life – enhancing the safety, health and opportunities of our citizens and employees

Community Development Department:

- **Single Family Rehabilitation:** In September, 12 Single Family Rehabilitation projects were completed for a total cost of \$309,904 and 1 Lead Safe Spokane project was completed for a total cost of \$5, 283.
- The Community Development Department completed our Emergency Preparedness Plan.
- **New Leaf Café location:** Met with the staff of Transitions on their proposed plans for the establishment of a permanent location for the New Leaf Café kitchen. This kitchen will be the training facilities for new employees as well as the production facilities for the café.
- **NE Community Center Expansion:** Met with the Director of the Northeast Community Center and their architect regarding expansion plans for the center. Funding will come from a variety of sources, including CDBG-R.

- Training: CD personnel attended a training course for the monitoring of HUD HOME program projects held in Columbus, Ohio. Many applicable ideas and methods were discussed which have already influenced monitoring of projects administered by CD. Topics included the new revision currently underway of the HUD rule governing HOME projects, the recapture of unused HOME funds by HUD, monitoring the financial health of projects, HOME contracts and what they should contain, contracting rehabilitation work, debarred contractors, and problem solving for troubled projects. In addition to providing new insight into, and broadening the scope of current monitoring techniques, this training has resulted in the revision of some CD department HOME reporting forms making them easier for the recipients to work with while at the same time providing additional information for those conducting the required yearly project monitoring.
- Regional Affordable House Task Force: The Regional Affordable Housing Task Force implementation team met September 15th and continued their work on the five work items. Specifically, the team focused on the upcoming visit of HUD Deputy Secretary Ron Sims. Bill Fattic of the local HUD office arranged for task force members to meet with Deputy Sec. Sims and share the task force report and the status of the five work items. Additional team work items involved an update on Community Land Trust presented by Chris Venne, report on the task force report presentation to the GSI Policy Council (well received) and the upcoming presentation to the Spokane Home Builders October 8th. Further, Cindy Algeo is going to contact faculty at EWU regarding the establishment of a Regional Resource Center.
- Multi-Housing HOME Fund: Staff continued reviewing eight applications to the Multifamily Housing Program's fall 2009 HOME funding round. The requests total \$1.7 million for projects with a total of 537 potential units and project costs totaling \$58 million. Some project summaries have been sent to applicants for review prior to distribution to the Project Selection Advisory Committee, which should meet in October to allocate the funds.
- Affordable Housing: Staff members met with many members of the affordable housing community at the statewide Housing Washington Conference in Spokane September 28-30. HUD Deputy Secretary Ron Sims was a featured speaker and met with a number of local organizations and governmental officials during his visit.
- Community Land Trust: Staff attended a meeting of local affordable housing representatives to discuss the formation of a local community land trust (CLT). The group is researching available land, funding options, community support, legal issues, community resources, etc. Communities throughout the country have formed CLTs to promote affordable homeownership. When land is held by a land trust and leased to the homeowner, the homeowner's financing covers only the house, lowering the monthly payment. Through resale restrictions, the trust keeps the house affordable to the next qualified homeowner. If a CLT is formed, it would be the first one in Spokane County.

Arts Department:

- Arts Awards: The Awards Reception was Monday, October 5 at 6 p.m. at the Spokane City Council Meeting. A reception followed in the Kress Gallery.
- Chase Gallery: Rick Singer's photography exhibition reception was held Friday, October 2. Over 550 people attended and there was great live music. Visual Arts Tour was well received and attendance was strong at most venues. The next exhibition, "Artocracy," will be installed on November 2 with the artist reception on Friday, November 6 from 5 to 8 p.m. The Advance Exhibition calendar has been announced for the 2010 season and the receptions scheduled.
- Marketing: The Performing Arts Guide, Art Sites Guide, and Sculpture Walk brochures have been distributed to most of the visual art venues and to Certified Folder. We will continue with delivery this month using our volunteers. As we did not receive a Lodging Tax Grant, one of our interns is working on updating the performing arts information on the website. Karen Mobley was on ReadyMade Radio and ClearChannel to talk about Visual Arts Tour and the Arts Awards.
- Public Art: Installation for Louise Kodis will be at the Airport in November. Contract negotiation for Steve Adams at the airport is underway. A.M. Cannon should be completed soon. Witter and Liberty Aquatic Centers should be completed by end of the month. The Convention Center has already completed their contract with Betty Gardner for bike racks. Karen is waiting to hear back about locations in East Central. Garland will meet on bike racks on October 21. Karen is working on the prospectus for Albi and for the mural projects funded through the Inland Northwest Community Foundation. Steffan Wachholtz continues work on the third of the artist made signs for the Nettleton's addition. One of our interns is checking all of the art in Riverfront and other outdoor locations for the annual inventory of assets.
- Miscellaneous: We have been working to update the newsletter, Chase Gallery and artists' databases. We have been working on updates for the www.spokanearts.org website with new sections on the art for the aquatic centers, the airport and other new public art.
- Our Kids Our Business: Karen is working with DSP, Crosswalk and others to plan a youth art exhibition for the April First Friday in conjunction with Our Kids Our Business.
- Spokane Arts Fund: The Spokane Arts Fund will be sending out fundraising letters for the Spokane Arts Commission soon. We have been working to create a link on www.spokanearts.org to Just Give and to Guide Star so that we can

receive on-line contributions. Spokane Arts Fund is no longer helping the Advocates for the Bing Crosby Theater with their non-profit status as they received their 501c3.

Office of Neighborhood Services & Code Enforcement Department:

- Code Enforcement (September 2009 – Month End Totals)

Code Enforcement and Litter Control				
Open Unresolved Cases	New Cases	Total Open Cases	Officer Action	Unresolved at Month End
42	273	315	620	90
Total New Code Complaints		September		
Vacant/Dangerous Bldgs. & Inspections for BO.		20		
Fire Hazards		55		
Hulk Slip Requests		6		
Junk Vehicles on Private Property		24		
Miscellaneous		2		
Solid Waste		80		
Zoning		35		
Total		273		
Total Citations				
	MTD	YTD		
Civil	3	22		
Criminal	0	12		
	MTD	YTD		
Solid Waste	10	41		

Litter Control (September 2009 – Month End Totals)

Month	Geiger Litter Control # of locations	Geiger Litter Control Weight	Illegal dumps	Weight	NOV Abate	Weight	Total Tons
September	9	1.92	58	10.01	12	9.5	21.43
YTD Total	147	15.731	625	139.94	97	140.85	296.521
SPOKANE COUNTY/UNINCORPORATED							
Month	Geiger Litter Control # of locations	Geiger Litter Control Weight	Illegal dumps	Total Tons	New Cases	Complete	
YTD September	31	3.68	7	4.51	11	5	
YTD Total	250	29.68	194	65.89	55	47	

Division Priority: Financial Stability – secure the City’s financial stability

Community Development Department:

- CDBG-R Projects: Submitted to HUD an amended list of CDBG-R projects, as approved by the CD Board and in cooperation with other City departments, aimed at integrating CDBG-R project spending with pressing City capital improvement needs.
- Recycle: Staff members recalled 38 boxes of files from offsite storage that had reached their expiration date and had them recycled, reducing recurring storage expenses. In its next incarnation, the recycled paper will live on as apple crates.
- Grant Accountable Set up the new CDBG-R infrastructure improvement projects in the HUD IDIS (Integrated Disbursement Information System), to provide for accurate grant accounting and avoid potential repayments from local funds.

- CAPER Report filed: The Community Development Department submitted its Consolidated Annual Performance and Evaluation Report (CAPER) to the Department of Housing and Urban Development in the month of September. Annual reports generated through IDIS, as well as performance based narratives are included in this report.
- IDIS Training: Community Development staff members participated in an online IDIS training on Thursday, September 17th from 9:00 am to 12 noon. The training was the result of a new updated IDIS system place into service recently.